

# Rochester Area Task Force on AIDS, Inc.

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## ASSESSMENT COMMITTEE

### MINUTES

May 5, 2004

**Members Present:** Christian Itin, Katherine Detherage, Michael Beatty, Maureen Murphy, Lynn Varricchio

**Minutes:** Christian moved approval of the minutes of the March meeting. The motion was seconded and approved.

**Further Data Analysis:** Katherine reported on the additional analysis of the data which she had done. As requested she had analyzed information related to questions which had generated negative answers.

Thirteen of the 43 questions (37%) generated negative responses by 10-32% of the respondents. Six of the thirteen questions related to membership issues. Areas of concern were the level of RATFA representation from:

- across the nine county area;
- all of the age groups;
- faith based communities;

and the diversity of of populations impacted by the epidemic on Standing Committees.

Other concerns raised were the Prevention Committee's use of the media to promote prevention, and several of the standing committees not keeping the membership adequately informed of their activities.

Attached is a list of the comments which have been clustered in like responses.

A question arose regarding the response rate. Lynn will follow up with Pat Zacharias to determine the number of surveys returned compared to the unduplicated number of people who were on the committees.

**Leadership:** The Committee continues to search for a Chair. Maureen has agreed to serve until the fall.

**Membership:**

The members recommended that the following people be recommended for appointments to the committee: Patty Ross, Rich Fowler, Margie Scott, and Lee Carson.

**Lead Agency Contributions to the Network:**

Lynn indicated that she would develop a form for the Lead Agency to use to document their contributions. This was considered appropriate. The data should be provided to the Committee on a routine basis.

**PLWA Participation:**

The Committee recommended that the CAC be charged with assessing the participation of PLWA in the Network and reporting to the Assessment Committee. It is up to them whether they feel it should be considered historically or during this year.

**Next Meeting:**

It was agreed that the Committee would not meet over the summer, and would resume its meetings in the Fall.