

# Rochester Area Task Force on AIDS, Inc.

Finger Lakes Health Systems Agency

1150 University Avenue

Rochester, NY 14607

Phone 585-461-3520 Fax 585-461-0997 TTY 585-461-4075

E-mail [ratfa@flhsa.org](mailto:ratfa@flhsa.org)

[www.knowingisbetter.org](http://www.knowingisbetter.org)

---

---

## Services Committee Meeting

January 3, 2008

**Present:** Bill Fox, FLACRA, Gillian Wells, AIDS Rochester, Tracey Boff, Catholic Charities, Patricia Terziani, ABC/AFC, Ruben Rodriguez, ABC/AFC, Michelle Karch, ACHC, Luz Morales, ABC/AFC, Ann Williams, VLSP, Anne Piazza, ARI

1. Introductions
2. There were no November minutes to review
3. Agency Updates/Announcements
  - FLACRA has a new medical director, also has several counselor and case manager vacancies. Contact HR.
  - ARI is posting vacancies for case managers  
Intake slowing down.
  - Catholic Charities Jane Hallanen has retired. They are adjusting to that change.  
New Director is Phyllis McElligott  
Catholic Charities still also has vacancies, contact HR  
Still has funds for emergency housing applications
  - ABC  
New hire Luz Morales, Case Manager
  - ACHC. World AID's Day Health fair is in December. Collaborative with MCC. 25 students tested, 14 other agencies were present.  
There are vacancies at ACHC, Physician and Human Resources Managers
  - Volunteer Legal Services. Looking for referrals for intakes, call Ann Williams directly at 295-5708 or call the following sites to make an appointment with Attorney Sarah Gilmour who is available for intake appointments on Tuesdays:  
At ARI 1st Tuesday of the month; Strong 2nd Tuesday of the month; ACHC 4th Tuesday of the month.
  - ABC/Luz. Luz discussed her new job and plans. She is multilingual, Spanish, English and French and Spanish dialects.
4. Churning Update

Training has not begun according to people at the meeting as December has been a busy month. Bill will follow up on training.

5. Review of Mission discussion

Bill passed out mission statement for this committee and discussion ensued about the role of this committee and how we might implement this mission. Items identified are as follows:

- Services has and should organize case conference sessions in the future. Members present identified this as a previous activity that seems to have value to agencies involved.
- As prevention committees dissolved does services pick up some of those issues?
- Services might help return to the sense of community amongst providers.
- Safety issues may be a part of the “loss of community issue”.
- Services should be organizing community wide safety and case management training.
- Case presentations could be facilitated by Services  
To review; committee agreed that Services could take on the following projects as part of its mission.
  1. Data training, data gathering and next steps with the April meeting with regards to Churning.
  2. Safety Training for Case Managers.
  3. Case conferencing renewal.
  4. Public education
  5. Client Advocacy on the micro level.
  6. Committee membership recruitment.

We will follow up on these projects at our next meeting and at ensuing meetings throughout the year.

6. Luz presented a case concerning a Spanish person not her case load who was getting services at DHS and client services were discontinued. Luz was concerned about the inaccuracy's of the translator provided and also that the written communication mailed to the client was not in Spanish.

Luz also discussed concerns about literacy issues amongst the staff and housing stability as contributing factors.

7. RG& E vouchers. Concern that the county is not sending payment to RG&E and then RG&E is threatening to cut off services to clients. Follow up is in order.
8. Next meeting, **Thursday, February 7<sup>th</sup> 8:30 at ARI.**