

# HIV Care Network for the Finger Lakes Region

Finger Lakes Health Systems Agency

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## Executive Committee

### Minutes

July 8, 2008

**Present:** Roberto Burgos, Renee DeVore, Sady Fischer, Rich Fowler, Bill Fox, Letty Padilla, Judy Sauer, Ayub Smith, Kim Smith, Ann Williams.

**Excused:** Joan Cain, Priscilla Hardy.

**Staff:** Irene Coveny, Nora Rowland, and Pat Zacharias.

#### **Review of Minutes:**

Bill made a motion to accept the minutes and Pat seconded it.

#### **Board Participation:**

The Bylaws state that Board members must attend 50% plus one of the General and Executive meetings. The meetings are held 10 times per year thus attending 6 meetings meets the requirement. The group was informed that any member who reaches a fourth absence without being excused will get a letter to inform them of their standing. At any time during a program year, if you have reached your maximum absenteeism you may face expulsion from the Committee. Rich will send a letter of warning when this situation occurs.

#### **Prevention Committee:**

There is a need in the community for a accurate, consistent, prevention message. The question was raised about reinstatement of the Prevention Committee and making it a sub-committee of the Policy. Advisory/ Education Committee (PAEC). This would assist in furthering the message of the Prevention Committee and will fall directly under PAEC's mission. Sady Fischer motioned to the members to make the Prevention Committee a sub-committee of PAEC's and the motion was seconded. The Executive Committee approved including Prevention as a sub-committee of the PAEC Committee. The committee will start with a retreat in August or September to write a mission statement and identify priorities.

#### **Announcement:**

- Sady Fischer graduated from Empire State College with an Associates Degree.
- There will be no meeting of the Executive Committee in August 2008.

**Next Meeting:** Tuesday, September 9<sup>th</sup>, 10:00 a.m. at Finger Lakes Health Systems Agency.